

DENTAL QUALITY ASSURANCE COMMISSION

THURSDAY, April 24, 2003

Commission Business Minutes

Phoenix Inn Suites

Olympia, WA

(Subject to Commission Approval)

Members Present:

Ernest Barrett, DDS, Chair
George McIntyre, DDS
John Davis, DDS, JD
Bernard Nelson, Public Member
Theresa Cheng, DDS
Abdul Alkezweeny, Ph.D, Public Member

Robin Reinke, DDS, Vice-Chair
Mark Paxton, DDS
Laurie Fan, DDS
Pramod Sinha, DDS
Lorin Peterson, DDS
Mark Koday, DDS

Members Absent:

Russell Timms, DDS

Marshall Titus, DDS

Staff Present:

Lisa Anderson, Health Services Consultant
Lisa Gast, Administrative Assistant
Kim Dinsmore, Program Representative
Mark Brevard, AAG

Gail Zimmerman, Executive Director
Elyette Weinstein, Staff Attorney
Lisa Pannone, Staff Attorney

Others Present:

Melissa Johnson, Washington State Dental Hygienists Association
David Hemion, Washington State Dental Association

In accordance with the Open Public Meetings Act, notices were mailed to individuals requesting notification of the Commission meetings.

OPEN SESSION

1. **CALL TO ORDER-** *Ernest Barrett, DDS, Chair*

The April 24, 2003 business meeting of the Dental Quality Assurance Commission was called to order by Ernest Barrett, DDS, Chair, at 7:00 p.m. at the Phoenix Inn Suites, Olympia, Washington.

1.1 **Approval of Agenda**

The agenda was approved with the following additions

2.3 Additional information-Legislation SSB 5327 and SHB 1721.

5.2 Additional information-Response letter to Sharon Brooks, DDS, MS, President, American Academy of Oral and Maxillofacial Radiology from Lynn M. Ray, Director, Test Development and Analysis, CRDTS

1.2 **Approval of the January 16-17, 2003 Meeting Minutes**

The minutes from the January 16-17 meeting of the Dental Commission were approved as submitted.

2. **PROGRAM REPORT, EXECUTIVE DIRECTOR, ASSISTANT ATTORNEY GENERAL-** *Lisa Anderson, Health Services Consultant, Gail Zimmerman, Executive Director, Mark Brevard, AAG*

2.1 **Budget Reports/Interim Operating Reports-December 2002, January 2003, and February 2003**

This was provided to the members of the Commission for their information and review. Ms. Anderson informed the Commission that the current budget reports indicate roughly sixty thousand dollars (\$60,000) is overspent, some of which is in Commission payroll.

2.2 **Nursing Commission /Medical Commission - reimbursement policies for Board payroll**

This was provided to the members of the Commission for their information and review. Ms. Anderson referred the Commission members to the Board compensation policies used by both the Nursing and Medical Commissions, and suggested that the Dental Commission may wish to consider amending their current policy.

2.3 Legislation Updates-Status SSB 5966, Tracking of House and Senate Bills

This was provided to the members of the Commission for their information and review. Ms. Anderson explained that the Governor signed 5966 on April 17, 2003. This removes the exam equivalency requirement and allows anyone who has a valid license in another state and has graduated from an accredited school, to obtain a Washington Dental license (upon meeting other requirements).

2.4 DQAC member reappointments-Koday, Davis, Peterson, and Alkezweeny. Ms. Anderson advised the Commission that all members that are up for reappointment have indicated their desires to be reappointed.

2.5 Infection Control Inspection forms-changes/compare with laws-make changes.

This was provided to the Commission for their information and review. The Commission was also provided with a copy of the infection control inspection with references to the WACS that apply.

2.6 2001-2003 Business Plan/Goals and Objectives-review

The Commission reviewed the Goals and Objectives for this biennium and Ms. Anderson requested that the Commission be thinking about what they would like to see accomplished in the 2003-2005 biennium and to contact her with any suggestions they may have. If possible, staff will bring the proposed plan back to the June 2003 meeting.

2.7 Delegation of signature authority document-Update signatures

This was provided to the members of the Commission for their information and review. Kirby Putscher, Acting Deputy Executive Director, has been added to the list of those approved to sign documents for the Commission. A motion was made and accepted to accept the addition of Ms. Putscher to the list of staff with signature authority for the Commission.

2.8 Dental License Renewals- WAC 246-817-440. Attached are numerous requests that staff has received regarding requests for extensions/exceptions.

Staff provided copies of letters that have been received requesting extensions/exceptions regarding mandatory continuing education for license renewal. The Commission reviewed the requests and denied all but one, which was granted an extension. After much discussion, the Commission decided that since the CE requirement is relatively new and we have just begun to see renewals that fall under the requirement, that such requests should be brought to the Commission at each meeting, for review and determination. At such time that the Commission feels comfortable, the granting/denial of extensions/exceptions may be delegated to staff.

2.9 Memo from Bonnie King, Acting Director to Boards, Commissions, and Committees re: Health Professions Quality Assurance Update

This information was provided to the Commission members for their information and review.

2.10 Washington Physicians Health Program-2002 Quarterly Report-October-December

This information was provided to the Commission for their information and review.

3. STAFF/COMMISSION MEMBER REPORTS

3.1 Discussion re: Ways to educate dentists about the Commission processes and procedures

Theresa Cheng, DDS asked the Commission and staff to consider ways that practitioners and the public could be better educated regarding the Commission's processes and procedures. Dr. Cheng expressed that there seem to be some misconceptions regarding what the Commission's role is and what the guidelines/laws are that the Commission works within. There was some discussion about the possibility of an article being published by the WSDA. There was also some discussion regarding possible future participation by the Commission/Department of Health in the Pacific Northwest Dental Conference.

4. WESTERN REGIONAL EXAM BOARD (WREB)-

4.1 WREB Update

Lorin Peterson, DDS gave the Commission a brief update. Dr. Peterson informed the Commission that Western Conference will be held July 9-13, 2003 in Albuquerque, New Mexico

John Davis, DDS, JD has been appointed to the WREB Operative Committee.

4.2 WREB Newsletter-January 2003

This was provided to the members of the Commission for their information and review.

4.3 January 11, 2003 Board of Directors Meeting Minutes

This was provided to the members of the Commission for their information and review.

5. CENTRAL REGIONAL DENTAL TESTING SERVICE (CRDTS)

5.1 CRDTS Annual Meeting -March 13-16, 2003-Titus, Timms, Reinke, and Kinney

Dr. Reinke updated the Commission on developments regarding CRDTS. Formal minutes will be forthcoming.

5.2 Letter dated April 1, 2003 from Sharon L. Brooks, DDS, MS, President , Diplomate, American Board of Oral and Maxillofacial Radiology, re: Bitewing radiographs requirement for the CRDTS Exam

This information was provided to the members of the Commission for their information and review.

5.3 Memo's dated March 4, 2003 and February 11, 2003 re: CRDTS Examiners Assigned to WREB Exams, and Examiner Assignments.

This information was provided to the members of the Commission for their information and review.

6. AMERICAN DENTAL ASSOCIATION (ADA)/ AMERICAN ASSOCIATION OF DENTAL EXAMINERS (AADE)/ AMERICAN ASSOCIATION OF DENTAL ADMINISTRATORS (AADA), DENTAL ASSISTING NATIONAL BOARD (DANB)

6.1 AADE-Midyear Meeting-Chicago, Illinois-Education Forum Report-Dr. McIntyre

Dr. McIntyre reported on the meeting. Formal minutes will be forthcoming

6.2 AADE Citizen of the Year-Memo from Paul G. Sims dated January 2, 2003

This information was provided to the Commission for their information and review.

6.3 ADA-Memo dated January 15, 2003 from Leon A. Assael, Chairman, to State Dental Boards re: Actions of the 2002 ADA House of delegates and Council Related Information

This information was provided to the Commission for their information and review

6.4 AADE-Memo dated April 2, 2003 from Molly Nadler, AADE Executive Director to Administrators, State Dental Boards and Testing Agencies, re: Correction to Future Dates of AADE Mid-Year Meetings.

This information was provided to the Commission for their information and review

6.5 AADE-Memo dated April 2, 2003 from Dr. Cynthia Riffle, AADE First Vice-President re: Call for Comments Regarding Proposed “Guidance for Clinical Licensure Examinations in Dentistry”

This information was provided to the Commission for their information and review

**6.6 DANB-Memo dated April 1, 2003 from Cynthia Durley, MEd, MBA, Executive Director
Re: DANB Updates.**

This information was provided to the Commission for their information and review

6.7 AADE – The Bulletin, Spring 2003

This information was provided to the Commission for their information and review

7. POLICIES/ INTERPRETIVE STATEMENTS, OPINIONS

Any interpretive statement issued by the Commission is advisory and intended for the guidance of the requesting parties only. The interpretive statement is not legally binding and does not have the force and effect of a duly promulgated regulation or declaratory ruling by the Commission

There were no policies, interpretive statements, or opinions for review.

8. CORRESPONDENCE

8.1 Letter dated February 21, 2003 from Carol A. Friedel, DDS, P.S., to the Dental Commission re: HIPPA implementation.

The Commission reviewed the correspondence and determined that staff should suggest to Dr. Friedel that she may wish to seek private legal counsel regarding the interpretation and implementation of the HIPPA requirements.

Mark Brevard, AAG Advisor to the Commission, will be reviewing the Commission's laws regarding the release of records to be sure they do not conflict with the new HIPPA requirements.

8.2 Two letters from Stanley B. Peck, Executive Director, dated February 4, 2003 from the American Dental Hygienist's Association to the Dental Commission re: changes made in reporting codes for dental procedures.

This information was provided to the members of the Commission for their information and review.

Items listed under the consent agenda are considered to be routine agency matters and will be approved by a single motion of the Commission without separate discussion. If separate discussion is desired, that item will be removed from the agenda and placed on the regular business agenda.

9. CONSENT AGENDA

There was no information for review at this time.

10. NEWSLETTERS/FYI ARTICLES

10.1 Multiple articles from the American Association of Oral and Maxillofacial Surgeons (AAOMS) via Mark Paxton, DDS.

10.2 Dental related news articles submitted by Bernard Nelson.

- 10.3 The Department of Health SENTINEL, January , February, and March 2003.**
- 10.4 National Practitioner Data Bank-Healthcare Integrity and Protection Bank, January 2003 and April 2003.**
- 10.5 Minnesota Board of Dentistry –Updates, Vol.18 No.3, Fall 2002**
- 10.6 Missouri Dental Board Newsletter-February 2003**
- 10.7 Ohio State Dental Board-Winter 2002**
- 10.8 Oregon Board of Dentistry-December 2002**
- 10.9 Tennessee Board of Dentistry Newsletter-Winter 2003**
- 10.10 Article from Federal Way Mirror dated March 19, 2003, provided by Robin Reinke, DDS**

The above information was approved as submitted.

CLOSED SESSION

11. EXECUTIVE SESSION-

The term “executive session” is commonly understood to mean that part of a regular or special meeting of the governing body that is closed to the public. A governing body may hold an executive session only for specified purposes, which are identified in RCW 42.30.220(1)(a)-(k), and only during a regular or special meeting.

The Commission may go into executive session to discuss issues that are appropriate to be handled in closed session such as personnel issues or to obtain legal advice.

The Commission did not go into closed session during this meeting.

12. FUTURE COMMISSION BUSINESS

13. BUSINESS MEETING ADJOURNMENT

The business meeting adjourned at 10:45 p.m.

Respectfully Submitted By:

Lisa Gast, Administrative Assistant

Commission Approval By:

Ernest Barrett, DDS, Chair